



Young Adult Service Corps (YASC) Member Development Scholarship Guidance & Application

Purpose:

The Jobs for Montana's Graduates Foundation (JMGF) is pleased to provide Young Adult Service Corps (YASC) Members the YASC Member Development Scholarships. These scholarships support professional and personal member development opportunities in the amount up to \$250.00 per Member. These opportunities may include professional conferences, site-specific trainings, personal development workshops, and other service related events. For most Members the YASC Member Development Scholarship supports a significant member development activity. It serves to enhance the service experience, commitment to AmeriCorps, and should connect you to other people around the state with the same interest.

Eligibility:

To be eligible for the YASC Member Development Scholarship, Members **must** meet the following criteria:

- Enrolled Young Adult Service Corps Member. An active Member, meaning not exited in the YASC Management Database and is current on timesheets.
- Applying for a personal or professional development event that clearly connects to Direct Service activities.
- Submit the Member Development Scholarship Application with details of the event and requested budget for scholarship.
- Each YASC Member is eligible for a total of one scholarship award per Term of Service.
- Complete and submit the following application and budget.
- **Note:** In compliance with Presidential Executive Order 13513 YASC staff, Site Supervisors, Members and others travelling while engaging in an AmeriCorps or other Corporation funded activity are expected to refrain from text messaging while operating a vehicle.

Procedure:

Once a completed scholarship application has been submitted to JMGF, YASC staff will review and assess for approval of funds.

If request has been approved both Member and Site Supervisor will be notified. The YASC scholarship funds may be distributed to the sponsoring agency for registration fees and to the Member for reimbursement for lodging, travel, and meal expenses. **Members must submit original receipts with the Reimbursement Form and YASC Member Development Scholarship Report for reimbursement within two weeks of attending the event.**

If the number of applications exceeds the number of scholarships available, JMGF will review each application and fund those requests that most closely connect with the Members service activities. Similarly, JMGF may award partial scholarships to Members; for example, if JMGF receives several applications for the same event or program within the year, we may provide partial awards rather than the full amount per Member.



Member Development Scholarship Application

Applicant

Name: _____ Date: ____/____/____
First Last MI

School and/or Service Site: _____

Service Start Date with YASC: ____/____/____
(if not sure, leave blank or check your welcome letter that was emailed and/or mailed to you).

Event Information

Name of Event: _____

Address: _____

City: _____ State: _____ Zip: _____

Type of Event (circle one):

Conference

Academic Lecture

Training

Workshop

Other (please describe): _____

Event Start Date: ____/____/____ Event End Date: ____/____/____

Provide a brief summary of the event you are requesting to attend:

Describe how this will help you in your direct service and/or your member development:



Member Development Scholarship Budget Request

Registration Amount	\$ _____
Registration Due Date	Date: ____/____/____
Where to send registration fee <small>(include specific instructions and specific Contact information)</small>	Address: _____ <div style="display: flex; justify-content: space-between; width: 100%;"> _____ _____ _____ </div> <div style="display: flex; justify-content: space-between; width: 100%; font-size: small;"> City, State Zip </div>
Transportation: Mileage = miles x .50	\$ _____
Other (describe)	\$ _____
Meals: (cannot exceed rates below)	
Breakfast \$5	\$ _____
Lunch \$6	\$ _____
Dinner \$12	\$ _____
Lodging:	\$ _____
Other (list expense)	
Total Amount Requested	\$ _____

By receiving scholarship funds from the Jobs for Montana’s Graduates Foundation (JMGF), I understand that I may be reimbursed after the event. I agree to complete and submit a Scholarship Summary Report and expense receipts within two weeks of attending the event. I understand that if I do not submit these items on time I may not receive all of the scholarship.

Member Signature: _____ **Date:** ____/____/____

Parent(s)/Legal Guardian Signature: _____ **Date:** ____/____/____
(Required for Members under age 18)

Site Supervisor Signature: _____ **Date:** ____/____/____

Remember:

- JMGF will pay the registration fees directly to the event.
- Members or the Site will be **reimbursed** for transportation, meals, lodging, etc. by submitting the YASC Member Development Scholarship Budget Request Form with receipts and Scholarship Summary Report within two weeks after the event.

Send your Scholarship Application to:
 Young Adult Service Corps
 C/O JMGF
 931 North Last Chance Gulch, Suite 2
 Helena, MT 59601
 406.443.2413

Staff Use Only
Date Received
Reviewer